

POSITION:	PRODUCER
REPORTS TO	ARTISTIC DIRECTOR
DIRECT REPORTS	PROJECT COODINATOR PRODUCTION MANAGER
WAGE RANGE	\$60-\$80k + Super
TERM OF EMPLOYMENT	PART TIME (3-4 days/wk) 12 MONTH CONTRACT (possibility of extension)

COMPANY OVERVIEW

Erth creates stunning visual theatre at the forefront of new performance practice. Since its beginnings in 1990, the Company has provided audiences with eye popping visual experiences utilising giant puppetry, stilt-walkers, inflatable environments, aerial and flying creatures.

Erth have built an Australia wide, and increasingly international reputation based on exceptional work. Erth's flagship work *Erth's Dinosaur Zoo (EDZ)* has toured the world since 2008, capturing the imaginations of family. *EDZ* is currently touring North America and the UK with the support of Erth's international partners, whilst simultaneously presenting seasons across Australia – QPAC, Sydney Opera House and the Victorian Arts Centre in the first half of 2015 alone.

Whilst *EDZ* and the breeding of dinosaurs are a core element of Erths operations, the company is constantly exploring new creative territories and collaborations. Erth builds large and mid scale puppets for festivals and theatre makers, collaborating with community partners to delivering long range creative partnerships and community engagement projects and delivering specialist industry training opportunities.

Erth's repertoire of work caters to a wide range of audiences. Recent works include *Erth's Prehistoric Aquarium*, *The Dream of the Thylacine* (Carriageworks, Tasmanian Museum & Art Gallery, Queen Victoria Museum & Art Gallery, Ten Days on the Island), *Murder* (Sydney Festival, Adelaide Festival, Ten Days on the Island) and *I, Bunyip* (Sydney Children's Festival, National Tour, Sydney Opera House). Erth also frequently collaborates with other artists and companies in the development of new work, such as *Jack and the Beanstalk* (with Insite Arts - Adelaide Festival 2015).

Erth have just taken on the coordination of a large-scale arts space at Myrtle St, Marrickville which has the capacity to house 12-15 artists and companies. This is a bold undertaking that presents an exciting opportunity for much needed creative space however it will also require a lot of work. This building has been online since early September and a number of tenants have been secured however there are still a number of spaces available for more companies.

PURPOSE OF THE ROLE

The Producer role will support the Artistic Director in all aspects of producing the companies works including managing international license development and management, market development strategies locally and abroad, presentation negotiations and contracting and supporting the development of new works. The Producer will play a crucial role in supporting the Artistic Director to manage the development of new productions and creative projects whilst overseeing the sustainability all commercial elements of the companies operations.

KEY ACCOUNTABILITIES

- Manage existing international license arrangements whilst fostering new international opportunities for the companies works
- Manage relationships with a range of existing and potential presenters nationally and overseas
- Develop and implement strategies to grow the companies touring circuits and commissions as a means of ensuring the financial viability of the company
- Oversee all presentation planning and negotiations including budget development/management, presentation contracts, artist contracts and project logistics.
- Identify and secure funding support for project delivery as required
- Support the team with problem solving across all aspects of project delivery, as required.
- Manage a small team to ensure the smooth delivery of all company seasons and projects

KEY CHALLENGES

- Erth has established a number of License arrangements with international producers, which require careful monitoring and management.
- Erth's work is extremely diverse and the administrative team is extremely lean comparative to the scale of its operations, which requires great efficiency.
- Erth works in a highly responsive manner; projects can change rapidly, issues may need urgent and lateral thinking in response to unforeseen complexities.

ESSENTIAL SKILLS/EXPERIENCE

- 5+ years experience in a similar role
- Exceptional budget development, monitoring and management skills with experience of commercial arts business models
- High level negotiation skills with extensive experience in contract negotiations.
- High level strategy development and implementation skills with demonstrated experience
- Extensive experience in identifying and securing funding from a range of sources
- Strong coordination and time management skills
- Ability to manage multiple projects simultaneously, remaining responsive and adaptable to unforeseen complexities and calm and good humoured under pressure
- Experience effectively managing small teams
- Exceptional communication, interpersonal and relationship management skills
- Skills in Excel, Word, Xero, Ragic/database design and general IT proficiency favourable

Applications for the position should be submitted to info@erth.com.au by 9am AEST on Friday, 18 Nov 2016 and shortlisted candidates will be interviewed the following week.

Applications should consist of:

- a covering letter, responding to the essential skills/experience required for the position;
- a copy of your resume/CV;
- your contact email address and telephone number
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Please contact Erth for further details or with any queries (02) 8571 9133 or info@erth.com.au